

MINUTES...TOC COUNCIL OF MANAGEMENT MEETING # 2/8/76

Present: Charles (in the chair), Nick, Susan, Paul, Mary, Tony, Pete Sylv, James, Marc, Steve.

Apologies: Laura, Lynda, Dave, Peter Sains, Nigel.

MINUTES: The minutes were adopted, with the amendment by Peter Sylv. that Lynda Myles be listed in the apologies.

FINANCIAL REPORT: (Tony) Our financial situation is very bleak right now because the £11,000 in loans have not yet come through and might not until the end of August. There are numerous creditors accumulating, the staff might have to take a temporary wage cut with the rest to be held until the money comes in. Marc suggested again going to the BFI to ask for on-going funding. It was agreed to defer this subject until the cinema had opened.

FUND-RAISING REPORT: (Nick) Steve Bailey is working on a list of 100 commercial production company's to approach for money. Peter Sylv. asked for a report on Peter Sains. efforts to raise money. Nick said no money had been raised yet.

BUILDING REPORT: (Nick) Building work has started. The latest problem was the District Surveyor's assessment that the asbestos insulation on the steel beams was not sufficient and would have to either be redone or encased. This could cause a delay, but the extent was not yet known. The cost of this work would fall on NCP. The final estimate for the electrical work came in at £9,000, which was about £2,000 increase on our building figures.

SMOKING: It was voted that there would be no smoking in the cinema.

PROGRAMMING REPORT: (Paul) There would be a meeting Tuesday to talk about a season of Chilean films, the final concept of the Outlaw season, a season of workers' films from the '30s, and long range plans for the next opening features.

PUBLICITY: (Susan) A costing is being made of the launch (minimal) and free publicity - journals, TV etc. is being worked on.

CATALOGUE SUPPLEMENT: It was agreed it was necessary, but should be done as cheaply as possible, and it was suggested that the BFI or the Arts Council be approached for financial assistance.

DISTRIBUTION: (Pete Sylv). The dispatch room is being cleaned out and report sheets are being made to send out to hirers.

ACQUISITION: We have made an application to FAS for financial assistance on print costs of NUMERO DEUX, the Joris Ivens films, and HISTORY BOOK, as well as replacement of our worn Godards.

CINEMA STAFF: It was agreed that we should advertise for a manager and chief projectionist in the trade press and trade union journals.

VIDEO DISTRIBUTION; Mary offered a tape she made to TOC for distribution, with her commitment to do all the work involved, as a trial run for a possible tape distribution network. It was agreed to look at Mary's tape and take it from there.

BOARD OF DIRECTORS: Pete Sylv. suggested that a representative from Distribution be made a Director of the Cinema. (not voted on) James Scott suggested that everyone on the Council of Management be on the Board of Directors - this was agreed pending Nick checking the legality of this.

C. of M. MTGS: Dave Hopkins requested that we consider changing the C. of M. Mtgs. until later in the week. It was decided this couldn't be done.

NEXT MTG. Monday, Aug. 9, 7 p.m. 62 Dean St.

AGENDA: Minutes, Matters arising..., Area Reports, Dave's Paper, Possible viewing of Mary's tape if available, AOB. Pete Sains. in chair, Nick to take minutes.