

Michael Maziere
The Lux Centre
2-4 Hoxton Square
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20 July 1999

Dear Michael

First of all, I apologise for the late arrival of your revenue cheque for this quarter. The BFI did not pay us until this week in spite of persistent phone calls and emails. I would normally be protesting but in view of the delicate nature of the current situation maybe we should grin and bear this one. I have made it clear that it cannot happen again next quarter.

Secondly, I have received the rent invoices from the BFI. I am still determined that you pay the service charge direct to the landlord's agents, especially given the contents of Ian Nelson's letter (i.e. we are theoretically in debt to the BFI for money they haven't in reality expended). Could you speak to the landlord to ask if they have any objection to invoicing you directly for service charges. And could you check these invoices to see if there're any problems before I invoice you. As is clear from the letter the BFI will expect prompt payment on these.

Thirdly, LFVDA are still owed £7236.78 for VAT that was not paid on the invoice to you dated 17 December 1998 No. Hoxton/lux/10. Could you please ensure that this is paid once you've banked the grant cheque. Our ability to help you juggle cash flow is compromised by our own straitened circumstances after the BFI cut.

Finally, thanks for the board papers, but can you make sure a set are also sent to the BFI Exhibition department for Paul Brett's attention. I had lunch with him today and Helen has made a really positive impression on him and he was very struck by the Apollo publicity, but there's a mountain of PR work to be done. On that note the BFI need to be kept informed about the staff changes particularly the Education post. Paul only learnt about it through the Guardian ad. I'd suggest a very speedy phone call and a proposal that there is a BFI representative from either Exhibition or Education on the interview panel.

And sorry, a final, final point. When we had our last board meeting LFVDA's Chair asked about the subleases on the Lux building, one of which was held by LEA, the other by the Co-op. What is the current status on the subleases? Have they been assigned to the new company?

Hope to talk to you soon; cheque is being sent today under separate cover.

Best wishes

Gill Henderson